

Live Well San Diego Youth Sector

Youth Advisor Job Description

Classification: Temporary Expert Professional

Overview

The Youth Advisor will use their expertise and lived experience to engage and outreach to diverse youth in San Diego County through the newly created *Live Well San Diego* Youth Sector. The Youth Advisor will serve the essential role of incorporating youth voice and leadership into the implementation of meaningful youth engagement and communication to young people in the region. The Youth Advisor will conduct professional level duties with the added expertise of a youth lens to effectively guide the *Live Well San Diego* Youth Sector, including communication projects related to COVID-19.

Essential Functions

- Serve as an expert, with lived experience as a youth in San Diego County, to advise County staff on how to engage youth meaningfully throughout the County of San Diego and Live Well San Diego Youth Sector
- Strategically engage and recruit diverse youth from around the region to join the Live Well San Diego Youth Sector and Leadership Team
- Develop a plan for engaging youth in the San Diego County via the Live Well San Diego Youth Sector
- Plan trainings, projects, educational campaigns, and events that effectively teach and engage youth about a variety of issues and topics, including COVID-19, in an innovative and youth-focused manner
- Research new topics to effectively translate complex ideas to (youth) audiences
- Interpret and analyze data, and write reports and summaries about a variety of youth engagement strategies and techniques
- Serve as an advisor to the youth in the Youth Sector.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Having lived experience as a youth in San Diego County
- Principles and practices of meaningful youth engagement in civic service
- Effective communication strategies and platforms utilized by/popular with youth
- Data collection, analysis, and interpretation
- Report writing techniques
- Telephone, office, and online etiquette.

Skills and Abilities to:

- Integrate lived experience as a youth in San Diego County into the development and implementation of meaningful youth engagement and outreach throughout the county
- Collaborate with other Youth Advisor(s), youth leadership team members, County staff, and other adult allies
- Engage and recruit diverse youth in San Diego County
- Communicate clearly, concisely, and effectively orally and in writing
- Make oral presentations
- Communicate effectively with a variety of individuals representing diverse cultures and backgrounds and function calmly in challenging situations, which require a high degree of sensitivity, tact, and diplomacy
- Outreach to diverse and hard-to-reach youth throughout the county through a variety of strategies about youth-focused topics, including the COVID-19 pandemic.

Desirable Traits

Lived experience of being a youth in San Diego County during the COVID-19 pandemic, leadership skills, effective and open communication, ability to hold self and others accountable, problem solving and innovation, demonstrated ethical behavior, experience leveraging resources (coaches and develops), maximizes team effectiveness, supportive of change.

Education and/or Experience

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above. Qualifying education and experience:

- Demonstrated experience in youth leadership through high school, college, and/or community organizations
- Work experience that demonstrates ability to communicate, coordinate, and plan
- Documented training or other course work related to leadership, organizing, planning, and/or communication.